

STATE OF HAWAII
REQUEST FOR EXEMPTION FROM CHAPTER 103F, HRS

To: Chief Procurement Officer

From: Department of Health/Developmental Disabilities Division
Department/Division/Agency

06 JAN 18 A9:13

Pursuant to § 103F-101(a)(4), HRS, and Chapter 3-141, HAR, the Department requests a procurement exemption to purchase the following:

Title and description of health and human service(s):
Behavioral Home Services

Provider Name: Madeline Akina	Total Contract Funds: \$43,050	Term of Contract:
Provider Address: 45-599 Keaahala Road Kaneohe, HI 96744	Contract Funds per Year (as applicable).	From: To: Date of June 30, 2006 approval

Explanation describing how procurement by competitive means is either not practicable or not advantageous to the State:

In accordance with Chapter 333F, Hawaii Revised Statutes (HRS), the Department of Health (DOH), Developmental Disabilities Division (DDD), is responsible for developing, administering, coordinating, and setting direction for a comprehensive system of supports and services for persons with developmental disabilities or mental retardation. The DDD certifies and licenses Adult Foster Homes (AFH) in accordance with Chapter 11-148, Hawaii Administrative Rules (HAR). Currently, certified AFH providers are unwilling to serve individuals with challenging behaviors. Although there is a vacancy rate of 15% in AFHs, providers are unwilling or incapable of addressing the needs of persons with challenging behaviors (assaults others, destroys property, self injurious, smears feces, etc.). The DDD has attempted to recruit AFH providers to serve this sub-target population with minimal success. As a result, the DDD has utilized certified AFH that meet the basic requirements for care and supervision for persons with developmental disabilities and provided intensive training in facets related to supporting people with challenging behaviors. To date, two AFHs have been recruited and the caregivers have successfully completed the required training.

This third AFH/behavioral home provider will serve up to two clients. Exemption from procurement is necessary to assure residential supports are available for individuals with challenging behaviors, including those being discharged from the Hawaii State Hospital.

The DDD intends to meet this need in the future with a new waiver contract in July 2006 (waiver renewal.) The DDD has also issued an RFP for crisis network services that includes the development of AFH/behavioral home services.

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Details of the process or procedure to be followed in selecting the service provider to ensure maximum fair and open competition as practicable:

The Certification Section receives inquiries from prospective caregivers interested in becoming AFHs. As prospective applicants for AFHs attend a mandatory orientation, staff devote a portion of the session to "behavior homes" and people with challenging behaviors. If applicants are interested and make a commitment to work with people with challenging behaviors, they are encouraged to submit their AFH application and a home visit is scheduled to evaluate the family setting and physical environment. When the home is certified as an AFH, the caregivers must attend 67 hours of training and demonstrate competency in subjects related to supporting people with challenging behaviors. After completion of core subjects, the Division case manager will visit the home to determine if there is a "match" between the caregiver and client. If the guardian approves, the individual will be transitioned into the home.

A description of the state agency's internal controls and approval requirements for the exempted procurement: DDD has programmatic, administrative, and fiscal staff to provide oversight of the exempted procurement.

A list of state agency personnel, by position title, who will be involved in the approval process and administration of the contract:

Michael Tamanaha, Chief, CMISB

Direct questions to (name & position):
Michael Tamanaha, Chief, CMISB

Phone number:
733-9172

e-mail address:
michael.tamanaha@doh.hawaii.gov

This exemption should be considered for list of exemptions attached to Chapter 3-141, HAR: Yes ☐ No ☐

I certify that the information provided above is to the best of my knowledge, true and correct.



Department Head Signature

JAN 17 2006

Date

Chiyoume Leinaala Fukino, M.D.

Typed Name

Director of Health

Position Title

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Chief Procurement Officer's Comments:

Approval is granted for \$43,050 from the date of approval by the chief procurement officer until a contract for crisis services is executed or June 30, 2006, whichever comes first.

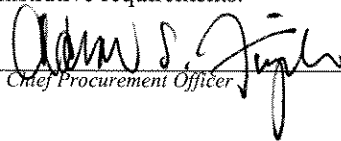
Please ensure adherence to applicable administrative requirements.



Approved



Denied


Chief Procurement Officer

1/24/06
Date

cc: Administrator
State Procurement Office